



Overview & Scrutiny Committee

AGENDA 18th May 2016

Meeting to be held at the Union Jack Club, London.
Commencing at 11.00 hrs

- O&S 16/15.** Apologies for absence
- O&S 16/16.** Minutes of the last O&S meeting held on 17th February 2016
- a. Accuracy
 - b. Matters arising
- O&S 16/17.** Minutes of the last Executive Board Meeting held on 20th April 2016.
- O&S 16/18.** Discussion Paper(s):
- a. Training Provision & Technical Committees April 2016 v1
 - b. Laurence Dettman Comments
- O&S 16/19.** Any other business.
- O&S 16/20.** Meeting schedule for 2016:
- 17th August – UJC
 - 26th October – UJC; Joint Meeting with Executive Board



Draft Minutes of the Overview & Scrutiny Committee

Held the Union Jack Club, London on 17th February 2016

Present			
Councillors:	Keith Morley	Manchester PHA	KM
Officers:	Andrew McClenaghan John Lee Gary Gould Bill Arnold	Belfast PHA Highlands Council Associate Member Swansea PHA	AM JL GG BA
O&S 16/08 - Apologies for absence			
Councillor Steve Hunt Swansea PHA.			
O&S 16/Supplementary			
<p>The meeting opened with a discussion, lead by the Chair, on the continuing issues with regards to the Liverpool conference. The O&S Committee would like to place it on record that the Acting Company Secretary is fully supported in his endeavours to resolve these matters.</p> <p>There then followed a further discussion on the cancellation of the 2016 Southampton Conference and subsequent resignation of both Sandra Westacott and Cllr Jacqui Rayment from the Executive Board. It is understood that KM is to approach the Leader/Chief Executive of Southampton Council to confirm that they are aware of this course of action. O&S would like to highlight/question the following:</p> <ol style="list-style-type: none"> a. There is now a vacancy for an Undersecretary. b. The status of Imported Food/BiP Committee as Southampton Officers were both Chair and Secretary. This needs to be addressed as a matter of urgency. c. What are the plans for the AGM that was scheduled to be held at the Southampton Conference? <p>O&S are concerned that the Association does not seem to be moving forward and that unless there is significant change, there is a threat that the Organisation may not be able to continue. It would seem that only a few Members of the EB are prepared to raise their efforts to a higher level. For the good of the Association it maybe time for those less active Members to step aside be replaced with more active colleagues.</p>			
O&S 16/09 - Minutes of the last O&S meeting held on 6th January 2016			
a. Accepted as a true record			

b. Matters arising:

Item: EB 15/50: GG reported that, in the absence of anyone more appropriate coming forward, he would be attending the next National Environmental Health Board Meeting at the CIEH on 23rd February 2016. Whilst appreciative that GG was prepared to attend, the O&S Committee believe strongly that one of the Undersecretaries should take on this responsibility or someone at a similar level and appropriate background.

Item: EB 15/51: It is understood that the report on the ShipSan meeting at Montenegro was not received by APHA Admin and therefore could not be posted to the website. Concerns that actions and deadlines are not being met remain.

c. It was agreed that other matters were either covered by the Executive Board meeting on 20th January 2016 or included as agenda items.

O&S 16/10 - Minutes of the last Executive Board meeting held on 20th January 2016

Item EB 16/05:

Technical Officer: O&S noted the request from the Executive Board to "tighten" the Job Description (JD) of the Technical Officer and introduce a performance related pay element. As none of the O&S Committee have any experience in performance related pay, JL volunteered to contact Brian Lawrie to obtain details of the "Scottish Model" and assess whether it could be used/incorporated into the JD. However, O&S would like to stress the urgent requirement to fill this post as it should ease the burden on the Acting Company Secretary and APHA Admin.

Business Plan: O&S were disappointed that there were no volunteers from the Executive Board to take ownership of elements of the Business Plan; further, it appeared, that with one or 2 exceptions, all the work of APHA was being undertaken by the Acting Company Secretary supported by his Admin team and the O&S Committee. This situation cannot continue; O&S expect that some of the work should be undertaken by members of the Executive Board (see O&S 16/11 below and above).

Item EB 16/06: O&S continue to appreciate the efforts of the Operational Board (OB) but are concerned that nothing will be progressed because of a lack of direction/authorisation to take the initiative. It was noted that the OB had looked at what training was available; O&S suggest that the OB review such training to determine what could be made use of by APHA Members.

O&S 16/11: - O&S Discussion Paper (V5) - Acting Company Secretary comments from the Executive Board.

The comments from the executive Board were discussed at length. The following are highlighted:

- a. The Chair should ask individuals of the Executive Board to take responsibility for a specific element of the paper and progress it.
- b. The O&S Committee request clarification of how the Operational Board have been empowered to progress their initiatives.
- c. As membership renewal is due in April, the O&S Committee request that APHA Admin provide a full list of the paid up membership differentiated by status (e.g. Full/PLAN). It would be useful if it could include lapsed members and when they lapsed and that this information is provided in good time for the next committee meeting on 18th May 2016 i.e. by 11th May.
- d. Whilst the use of on-line technology to facilitate Technical meetings had merit, there remained some technical issues (problems with video/numbers able to attend) that need to be resolved.

e. O&S remain concerned at the lack of progress to identify "APHA Champions"; as this was very much a political matter, it was contended that responsibility for progressing this should sit with "Elected Members".

f. The decisions regarding fees were noted but O&S would like to draw the Executive Boards attention to the comment on Fees at O&S 16/04 in the minutes of the meeting on 6th January - *A more practical approach would be for membership types and rates to be examined thoroughly ... to ensure that they are affordable to members and APHA.*

O&S 16/12 - John Craigs Student Award

The O&S Committee discussed at length the work GG had done on the award. Whilst it was agreed that the award was important, the current focus of the organisation should be on the critical, weightier issues that had a higher priority. It is therefore recommended that, given the state of APHA finances and that the 2016 Conference had been cancelled, the award should be suspended temporarily.

O&S 16/13 – Any other business

The following were discussed:

a. Vote of Thanks: The O&S Committee thanked Keith Morley for securing, once again, the facilities of the Union Jack Club free of charge to APHA.

b. Low Cost Training Event: Reference was made to the e-mail advising that the 2016 Conference had been cancelled and the suggestion that it be replaced by a low cost training event. O&S see this as a priority and should be progressed as a matter of urgency. The event could be combined with the AGM. It is recommended that a decision is made, as a matter of urgency, whether this event should be held and who is going to run it; the Operational Board could be tasked with driving the training content of this forward but they would need assistance regarding venue/promotion/costing etc. It is recommended that a member of the Executive Board takes ownership of and leads on this event. It is contended that a decision needs to be made in advance of the next Executive Board meeting so that a venue can be identified, an outline programme prepared and, if practical, a budget agreed.

c. Letter to Devon & Cornwall Police: WA informed the O&S Committee that the Acting Company Secretary had informed the police, by letter, of the potentially criminal issues connected with a former employee. The committee were fully supportive of this course of action.

d. APHA Accounts/Financial: O&S were disappointed that there were no accounts or other financial detail available for scrutiny at the meeting. It was agreed that this was probably on oversight on account of other more pressing matters. It is requested that this information is provided in good time for the next meeting; GG to note and chase if not received.

d. APHA Newsletter: At the request of the Acting Company Secretary, GG informed the Committee that, with the individual who had been producing the newsletter on maternity leave, Manchester PHA no longer had the resources to undertake this task. This was discussed at length and it was decided that the production of the Newsletter was probably just one task of many that APHA Admin were struggling with. A list should therefore be compiled of tasks requiring assistance from the membership and individuals identified to provide that assistance.

e. Resignation of John Lee: Owing to his imminent retirement from LA work, John Lee tendered his resignation. He recommended a colleague, Clifford Smith of the Highlands Council, who has volunteered as a replacement. On behalf of the O&S Committee and APHA the Chair thanked John for all his support and presented him with a Union Jack Club tie in recognition of his contribution to the organisation. It was agreed, unanimously, that Clifford Smith be accepted as John's replacement for the rest of his term of office.

O&S 16/07 - Future meetings 2016

April	20th	Executive Board - Union Jack Club, Waterloo
May	18th	Overview & Scrutiny Committee - Union Jack Club, Waterloo
July	20th	Executive Board - Liverpool Town Hall
August	17th	Overview & Scrutiny Committee - Union Jack Club, Waterloo
Sept		AGM and Low Cost Training Event? - dates & venue tbc
Oct	26th	Joint meeting Exec Board and O&S Cttee - Union Jack Club, Waterloo

G GOULD

Hon Secretary
O&S Committee
APHA

**Minutes of the APHA Executive Board Meeting
Wednesday, 20th April 2016, Union Jack Club, London**

EB 16/06 List of Attendees		Person Responsible
<p>List of Attendees:</p> <p>Pat McCarthy Cllr John Warman Cllr Adrian Brocklehurst Cllr David Carr John Robinson Laurence Dettman</p> <p>Overview & Scrutiny Cttee</p> <p>Cllr Keith Morley Gary Gould Drew McClenaghan Bill Arnold Clifford Smith</p> <p>Operational Board</p> <p>Minutes taken by: BA</p>	<p>Authority</p> <p>Associate Member of APHA, Chair Swansea Bay Port Health Authority, Vice Chair Manchester Port Health Authority Medway and Chatham PHA Acting Company Secretary, Manchester PHA Hull & Goole Port Health Authority, Under Secretary APHA</p> <p>Manchester PHA, Chair Associate Member & Secretary Belfast PHA Swansea Bay PHA Highlands Council</p> <p>Gill Morgan, Swansea Bay PHA, Chair</p>	<p>PMc JW AB DC JR LD</p> <p>KM GG DMc BA CS GM</p>
EB 16/07 Apologies for Absence		Person Responsible
<p>Cllr Jeffrey Dudgeon Cllr Steve Hunt Brian Lawrie Val Cameron</p>	<p>City of Belfast, Belfast Port Health Authority Swansea Bay PHA & Overview & Scrutiny member South Ayrshire Council States of Guernsey</p>	
EB 16/08.1 Minutes of Previous meeting held on the 20th January 2016		Person Responsible
The minutes were accepted as a true record.		
EB 16/08.2 Matters arising from the Minutes not in Agenda		Person Responsible
<p>PMc supported the letter from O&S Cttee outlining the actions necessary for APHA to move forward. He wants the part time post resolved ASAP. JR outlined the current p/t admin support at Manchester and advised that it was sufficient now that the 2015 Conference had been finalised. JW agreed that stability was essential and recapped the fragility of successive admin teams over past years.</p> <p>The Chair suggested that in moving forward, APHA can just no longer rely on member subscriptions. It is time to secure government funding and he is disappointed that he alone has been petitioning 'Champions' to secure the future of the Association.</p> <p>JR recapped the decline of reserves from £100K over the past 10 years but remains optimistic that, if all members rejoin, APHA will have approximately £80K going forward. he expects that we will have 43 corporate members this year.</p>		
EB 16/09 Minutes of Overview & Scrutiny Committee Meeting		Person Responsible
The minutes were considered. The letter to the Chairman following the O&S meeting is considered under EB 16/10 below.		

EB16/10 O&S letter of concern to the Chairman	Person Responsible
<p>The strategy proposed by O&S in its letter to the Chairman on 25th February was discussed in detail. JR suggested that the £500 / year allocated to PLaN Groups for training provision be increased to £1000.</p> <p>Resolved:</p> <p>1. Business Improvement That the post of Business Improvement Officer is advertised immediately on the web site. The post is to be on a contractual basis (ie not as an employee of the Association) on a temporary part-time basis until reviewed in September. Terms of the contract were agreed at £15K per year plus up to £5K expenses on a pro-rata basis. The Chair & Vice Chair will negotiate performance-related bonus with candidates on interview. The post holder will work from home, receive admin support from Manchester and report directly to the Chairman. He/she will work in conjunction with the ACS and attend Board meetings to report progress. Expressions of interest will be required within 2 weeks ie by Friday 6th May.</p> <p>2. Training provision / Format of Technical Committees a) An action plan is to be presented at the next meeting of the Executive Board by a Task & Finish Group comprising the O&S Cttee, the Operational Board, Undersecretary LD, and the Business Improvement Officer (BIO). Initially this will be by email exchange and finalised, if necessary, by a meeting at the UJC. b) That the increased provision for PLaN Group training is communicated in the next newsletter</p> <p>3. O&S representation at Executive Board meetings That both the Chair & Secretary of O&S be invited to attend Board meetings.</p>	<p>PMc, JW, JR, & BA</p> <p>LD, O&S OB & BIO</p> <p>JR</p>
EB16/11 Operational Board	Person Responsible
<p>GM outlined difficulties faced by the Operational Board. Due to resignations of member authorities, representatives from Southampton, Glasgow and Cornwall have had to resign from the Board. It is imperative that the Business Improvement post is filled to drive forward the training elements of the Board's work and she looks forward to working with that person, the O&S Cttee and the PLaN groups to facilitate training packages.</p> <p>Resolved That the vacancies be advertised in the next newsletter</p>	<p>JR</p>
EB16/12 APHA Administration	Person Responsible
<p>JR advised that we had £50644.34 as at 1st March. Following membership receipts and other transactions we now have £56065.94 as of today and should have a clear picture of membership renewals within 2 weeks. A favourable number of responses have been received confirming Authority / officer contact detail for the next Handbook edition. Landsdowne, the publishers, have indicated that production of the Handbook will be cost neutral. DMc volunteered to progress this with the publishers in May. The Shipsan situation was discussed at length on how to bring this matter to a close. JR highlighted that it was impossible to assess the financial risk to APHA without the detail on the lap top. JR also detailed operational matters at Manchester PHA which necessitated his Authority to terminate administrative support to APHA in October.</p> <p>Resolved</p> <p>1. Negotiations continue regarding publication of an updated Handbook</p> <p>2. Karen White is paid for the final month she worked for APHA in return for receipt of the lap top containing time sheets and all other information necessary to comply with the contract between APHA and the Shipsan project administration. LD volunteered to effect this.</p>	<p>DMc</p> <p>JR/LD</p>

EB16/13 APHA Conference 2015	Person Responsible
<p>JR distributed a detailed report summarising the conference and outlined his conclusions and recommendations which contained an offer to resign as ACS with immediate effect. Bottom line from his negotiations with Mersey PHA is that there was a £5K profit from conference, not £12K as indicated by Mersey PHA in October 2015.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. JR remains as Acting Company Secretary and Manchester PHA continues providing admin support until October 2016. 2. A decision regarding the longer-term structure of APHA is taken at the next Board meeting following a report about available finances. 3. A date and venue is set at the next Board meeting regarding the AGM together with the format of any training sessions to be arranged in conjunction with that meeting. 	<p>JR</p> <p>All</p>
EB16/14 Any Other Business	Person Responsible
<p>BA advised that Carwyn Thomas, Milford PHA has developed a 'post SIMS' data base for ship sanitation inspections. He has asked whether APHA would like to take this over, or promote.</p> <p>Resolved that Carwyn provides detail to the Admin Team for circulation in the next newsletter.</p>	
EB16/15 Date of next meeting	Person Responsible
<p>The next meeting will be held at Manchester Town Hall on 20th July 2016 at 12 noon.</p>	

The meeting closed at 15:00

Future training Provision & Technical Committee arrangements

1.0 BACKGROUND

1.1 Membership

Renewed subscriptions and the consequent funds available to APHA will be subject to a separate paper, prepared by the Company Secretary, at the next meeting of the Executive Board in July. Whether, or not, an individual local / port health authority joins APHA, their officers have to demonstrate that they have received sufficient training to comply with competency requirements.

1.1 Technical Committees

Executive Members are mindful of the combination of factors that has diminished the role of the Environmental Health & Hygiene and the Imported Foods Committees:

- Resignation of the Chair & Secretary of the IF Cttee
- Inability of many Authorities to fund officer attendance at meetings in London
- Unsuitable IT facilities at various locations limiting distanced participation.

1.2 The Operational Board (OB)

The OB has identified the need to change the format of training provision by using the PLaN network and IT to deliver affordable & accessible sessions to officers and in providing valuable CPD. Unfortunately membership of the OB has also diminished recently and none of its members has either the relevant IT expertise, nor the time available, to design suitable training packages using this medium.

The OB Chair has asked each PLaN to provide detail of recent training sessions, together with details of the speakers and an assessment of the relevance to officers. PLaNs have also been asked to provide details of any training scheduled.

The OB has also identified training provision from other sources such as the Shipsan project.

1.3 Virtual meetings:

APHA has experimented with these over the past year. Such meetings have in part been successful but, generally, face-to-face meetings are considered to achieve better outcomes.

1.4 PLaN Groups:

Cover Scotland, the North West, South East, South West and Wales. Constituting a PLaN Group in Northern Ireland is currently under consideration.

PLaN:	Chair	Secretary
Scotland:	Vacant	Crawford Sibbald (Falkirk PHA)
North	Lynnette Crossley (Manchester PHA)	Alison Smith (Manchester PHA)
South East		
South West	Nigel Emery (Weymouth PHA)	Dan Willmott (Bristol PHA)
Wales	Gill Morgan (Swansea PHA)	Carwyn Thomas (Milford PHA)
Northern Ireland		

The APHA Newsletter, 27th April, advertised PLaN membership at £342 + VAT. This paper considers how such membership will work in practice ie what is provided in return for the subscription - networking, training and valuable CPD.

Currently the PLaNs provide an uncoordinated mixed bag of training but, in light of LG finances are now considered best placed to deliver a co-ordinated programme reaching out locally to officers and to provide them with relevant CPD opportunity.

2.0 CURRENT DECISIONS OF EXECUTIVE BOARD - 20TH APRIL 2016

2.1 Draft minute EB 16.10 resolved:

1. Business Improvement

That the post of Business Improvement Officer is advertised immediately on the web site. The post is to be on a contractual basis (ie not as an employee of the Association) on a temporary part-time basis until reviewed in September. Terms of the contract were agreed at £15K per year plus up to £5K expenses on a pro-rata basis. The Chair & Vice Chair will negotiate performance-related bonus with candidates on interview. The post holder will work from home, receive admin support from Manchester and report directly to the Chairman. He/she will work in conjunction with the ACS and attend Board meetings to report progress. Expressions of interest will be required within 2 weeks ie by Friday 6th May.

2. Training provision / Format of Technical Committees

a) An action plan is to be presented at the next meeting of the Executive Board by a Task & Finish Group comprising the O&S Cttee, the Operational Board, Undersecretary LD, and the Business Improvement Officer (BIO). Initially this will be by email exchange and finalised, if necessary, by a meeting at the UJC.

b) That the increased provision for PLaN Group training is communicated in the next newsletter

3. O&S representation at Executive Board meetings

That both the Chair & Secretary of O&S be invited to attend Board meetings.

2.2 JR advised the Board that Manchester will cease providing administrative support to APHA with effect from October.

3.0 SUMMARY

3.1 Business Improvement Officer

It is anticipated that the vacancy, subsequently advertised in the Newsletter 27th April will be filled early in May and that the officer will be available to work with the T&F group in preparing and implementing this action plan.

3.2 Isolation

No Port Health Authority can undertake its duties in splendid isolation. Because of the background financial situation suffered by local government, APHA has reassessed its training provision and will now focus delivery through the PLaN Groups - the newsletter on 27th April informed membership that £1000 per year has been allocated to each PLaN to assist venue, food and speaker arrangements.

3.3 Task & finish Group

This task group will present an action plan at the next meeting of the Executive Board on 20th July. The group comprises the O&S Cttee, the Operational Board, Under Secretary LD, and the Business Improvement Officer (BIO).

It was agreed to design the action plan initially by email exchange and finalise it, if necessary, by a meeting at the UJC on 18th May. However the action plan is devised, it should be circulated to members of the Executive Board as soon as practicable so that it can be implemented without delay.

A first draft of the Action Plan is attached for comment and additions.

APPENDIX: DRAFT ACTION PLAN

1.0 VACANCIES

The positions of Chair & Secretary of each PLaN, where vacant, are filled and a schedule of meetings is confirmed for 2016.17. This is to be completed by 1st June. The T&F Group will need to identify who, from the group, will ensure this happens (if BIO appointment is delayed).

2.0 TRAINING DELIVERY

2.1 The Operational Board (OB) to complete its survey of recent & scheduled training sessions provided by individual PLaNs by 16th May.

2.2 Past speakers, where recommended by the PLaNs, are to be contacted by the BIO to arrange similar sessions at the other PLaN Groups. The BIO will need to contact all PLaN Chairs / Secretaries to agree arrangements regarding venues etc. This to be completed by 1st June and uploaded to the APHA web site & next newsletter.

2.3 Following this, the T&F Group will identify additional operational areas where training should be provided, together with possible speakers. This will be finalised by 1st July for presentation to the Executive Board and should reflect competency skill sets required by the WHO.

2.4 To prevent clashes or duplication and to explore the possibility of joint ventures, the BIO will liaise with the Port Health SIG to identify which aspects of training that group is considering during 2016.17. This should also be completed in time for the Executive Board meeting on 20th July.

3.0 TECHNICAL COMMITTEES

3.1 Following completion of the above, the T&F Group should assess the viability of continuing technical committee meetings in London. By 1st July we should know how many Corporate members have joined APHA and how the roll-out training provision at PLaN meetings has progressed. This should be detailed in the report to the Executive Board.

4.0 ARTICLES OF ASSOCIATION

4.1 Technical Committees

Should the committees be abandoned, then the 'Articles of Association' and 'Operating Arrangements' will need amendment redefining training provision and other technical matters relating to service delivery.

This should be completed, by JR for the AGM.

4.2 Honorary Under Secretaries

Their role is defined in the 'Articles' and does not depend upon continuance of the present committee system. They are appointed by the Executive Board to assist the Company Secretary and lead on answering technical matters asked of APHA. The Executive should consider Honorary Under Secretary appointments at its meeting in July.

5.0 AGM

5.1 In consultation with the Company Secretary, recommendations by the T&F Group to the Board on 20th July should include a training package in conjunction with the AGM.

6.0 PLaN membership

6.1 What's offered for £342 needs clarification. As an initial thought, I suggest it includes:

- Attendance by any officer of a subscribing PHA / LA at PLaN meetings
- Free places for up to 2 such officers at PLaN training sessions

- Reduced delegate fees for additional officers at those training sessions. (fees to be dependent upon session cost to APHA and advertised before hand)

6.2 Why Authorities should take Corporate membership instead - the additional benefits:

- Corporate members can influence APHA policy decisions by
 - Voting rights at AGM
 - Availability for election to Executive Board
- Corporate members have full access to member areas of the APHA web site
- Free places for all officers at PLaN training sessions

6.3 Officers of Authorities that are neither Corporate or PLaN members will:

- Not be allowed to attend PLaN group meetings
- Pay full delegate fees if attending PLaN training sessions
- Lack networking opportunity essential to maintain best practice
- Not afford their officers valued port health-related CPD

7.0 Best Practice Standards

The current BPS suite are dated and need review. The T&F Group should undertake their review once this piece of work is complete.

APHA Discussion Paper - April 2016

The Executive are urged to consider, as part of the "root & branch" review agreed at the April 2016 meeting of the Executive Board, a fundamental appraisal of the Association's purpose, roles and activities.

If APHA are to fulfil its aims and objectives to deliver a quality, relevant and value for money service to member authorities as the only UK port health representative body it needs to change.

It is recognised that throughout its 118 year history it has carried out this role with a high degree of expertise and with a deserved reputation of excellence.

However, in recent times of unprecedented change, austerity, shift in government policy, EU membership, global considerations, contracting local government, etc it is true to say that APHA has lost its direction.

Recent negative issues have also served to tarnish APHAs reputation and membership has dwindled with the obvious loss of valuable support and expertise. Recent and forthcoming retirements of long-standing representatives are also a crucial cause for concern.

The Executive have called for a "rescue plan" and stressed that time is of the essence if we are to restore the Association back to its former "Premier League" status.

The Overview & Scrutiny Committee have been given a "task & finish" role to present their proposals for change in a report to the next Executive Board meeting on 20 July 2016.

Having today seen the first draft of the O&S Discussion Paper, which focuses on the need for change to APHA training provision and Technical Committee arrangements, I am in broad agreement with all the points contained therein.

However, I do feel that the wider discussion must include more dialogue in relation to how APHA is to re-establish itself as the foremost UK port health representative body in providing much needed strategic engagement (or re-engagement) with government and its agencies, e.g. FSA, Defra, MCA, DoH, etc. Closer liaison with WHO, Shipsan and EU partners in port health provision is also vital.

But, how do we do these things?

Traditionally the Under-secretaries have been primarily responsible for this role. However, my own view is that the Under-secretaries cannot carry this burden alone. Much needed expertise in the diverse range of "port health" is undoubtedly still out there somewhere!

Some time ago there was a proposal and work done to compile a list of APHA "Port Health" experts in the various fields. I am not sure what happened to this but I believe that it remains a viable and worthwhile solution.

I remain concerned that the acronym "APHA" has in recent years been upstaged and usurped by the Animal & Plant Health Agency who now lay claim to the use of the same acronym. Entering "Apha" into a Google search today (see web link below) amply illustrates my point. The bottom entry links to www.apha.org which is our high-jacked, obsolete and abandoned website which remains an embarrassment and reminder of past misdemeanours and mismanagement.

Many years we were known as the Association of Sea & Airport Health Authorities (ASAPHA). Is there merit in reverting back to this or similar?

I believe that if APHA is serious about a renaissance we should at least consider a change of name or acronym to distance ourselves from these distractions and restore us to the top of the Google pile where we belong.

<https://www.google.co.uk/webhp?sourceid=chrome-instant&ion=1&espv=2&ie=UTF-8#q=apha+website>

Laurence Dettman, Honorary Under-Secretary.

Date	Invoice Number	Name	Membership	Amount Net	VAT	Overalls Total	Amount Paid	Date Paid into Bank	Notes
			Associate Corporate PLaN International						
01/04/16	2016/1	Aberdeenshire Council	C	1,000.00	200.00	1,200.00			New supplier form emailed back 18/4/16/PO rec'd 25/4 PO Rec'd 4/5/16
01/04/16	2016/2	Belfast City Council	C	1,000.00	200.00	1,200.00			
01/04/16	2016/3	Boston Borough Council	P	342.00	68.40	410.40	410.40	12/04/16	
01/04/16	2016/4	Bristol Port Health Authority	C	1,000.00	200.00	1,200.00			
01/04/16	2016/5	Cardiff PHA	C	1,000.00	200.00	1,200.00			
01/04/16	2016/6	City of Edinburgh Council	C	1,000.00	200.00	1,200.00			
01/04/16	2016/7	Copeland Borough Council	P	342.00	68.40	410.40			PO rec'd 20/04/16
01/04/16	2016/8	Cornwall PHA	C	1,000.00	200.00	1,200.00			
01/04/16	2016/9	Doncaster Council	P	342.00	68.40	410.40	410.40	04/05/16	
01/04/16	2016/10	Dundee City Council	C	1,000.00	200.00	1,200.00			
01/04/16	2016/11	Falkirk District Council	C	1,000.00	200.00	1,200.00			
01/04/16	2016/12	Fife Council	C	1,000.00	200.00	1,200.00	1,200.00	20/04/16	
01/04/16	2016/13	Glasgow City Council	G	0.00	0.00	0.00	0.00		Email 04/04/16 not renewing
01/04/16	2016/14	Great Yarmouth Borough Council	G	0.00	0.00	0.00	0.00		Email 18/04/16 not renewing
01/04/16	2016/15	Highland Council	C	1,000.00	200.00	1,200.00	1,200.00	27/04/16	
01/04/16	2016/16	HSE-Ireland	I	0.00	0.00	0.00	0.00		Invoiced in error
01/04/16	2016/17	Hull & Goole PHA	C	1,000.00	200.00	1,200.00			
01/04/16	2016/18	Isle of Anglesey BC	C	1,000.00	200.00	1,200.00	1,200.00	10/05/16	
01/04/16	2016/19	DEFRA - I.O.M	C	1,000.00	200.00	1,200.00			
01/04/16	2016/20	Lewes District Council	C	1,000.00	200.00	1,200.00	1,200.00	22/04/16	
01/04/16	2016/21	Manchester PHA	C	1,000.00	200.00	1,200.00	1,200.00	05/05/16	Requested from Salford CC 19/4/16
01/04/16	2016/22	Medway Council	C	1,000.00	200.00	1,200.00			
01/04/16	2016/23	Newport City Council	C	1,000.00	200.00	1,200.00			
01/04/16	2016/24	North Ayrshire Council	C	1,000.00	200.00	1,200.00			
01/04/16	2016/25	North West Leicestershire	C	1,000.00	200.00	1,200.00			
12/04/16	2016/26	Northumberland County Council	C	1,000.00	200.00	1,200.00	1,200.00	28/04/16	New supplier form emailed back 18/4/16
01/04/16	2016/27	Orkney Island Council	P	342.00	68.40	410.40	410.40	13/04/16	
01/04/16	2016/28	Plymouth City Council	C	1,000.00	200.00	1,200.00			
01/04/16	2016/29	Portsmouth PHA	C	1,000.00	200.00	1,200.00			
01/04/16	2016/30	Renfrewshire Council	C	1,000.00	200.00	1,200.00			
01/04/16	2016/31	River Tees PHA REDCAR/CLEVELAND	C	1,000.00	200.00	1,200.00			
01/04/16	2016/32	RAF Medical Services	A	834.00	166.80	1,000.80	1,000.80	10/05/16	Remittance rec'd, 9/5/16
01/04/16	2016/33	Royal Navy	A	834.00	166.80	1,000.80	1,000.80	20/04/16	
01/04/16	2016/34	Sea Fish Industry Authority	A	834.00	166.80	1,000.80			
01/04/16	2016/35	North Ayrshire Council (South)	C	1,000.00	200.00	1,200.00	1,200.00		Cheque received 09/05/16, will bank 10/05/16
01/04/16	2016/36	States of Guernsey	C	1,000.00	0.00	1,000.00	1,000.00	29/04/16	
01/04/16	2016/37	States of Jersey	C	1,000.00	0.00	1,000.00			
01/04/16	2016/38	Swansea Bay PHA	C	1,000.00	200.00	1,200.00	1,200.00	13/04/16	Cheque received 13/4/16, banked 19/4
01/04/16	2016/39	Tyne Port Health Authority	C	1,000.00	200.00	1,200.00			New supplier form emailed back 18/4/16
01/04/16	2016/40	Uttlesford DC	C	1,000.00	200.00	1,200.00	1,200.00	04/05/16	
01/04/16	2016/41	Vale of Glamorgan	C	1,000.00	200.00	1,200.00			
01/04/16	2016/42	Weymouth & Portland BC	C	1,000.00	200.00	1,200.00	1,200.00	15/04/16	
				35,870.00	6,774.00	42,644.00	16,232.80		

10/05/16

Outstanding balance as at 10/05/16

26,411.20